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Subject: Request for Applications (RFA) Number 007
Promoting Data Journalism-Grants for Journalism Schools

Reference: Issued Under the National Governance Program USAID Contract No.
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The USAID National Governance Program (hereafter referred to as the Program), is a five-year contract (2022-2027) to increase government accountability and responsiveness to citizens by enhancing the effectiveness, transparency, and accountability of executive institutions of the Government of Georgia (GOG), the effectiveness and independence of the Parliament of Georgia (Parliament) and other independent oversight institutions, and empowering citizens to hold the government accountable.

Under this RFA, **the Program anticipates granting one or more awards to academic institutions (Georgian private universities)**, to better integrate data journalism into their existing curricula. Data journalism includes skills related to data collection, analysis, interpretation, and visualization, as well as ethical considerations when working with data into their degree programs. Please refer to the Program Description (Section A) for a complete statement of goals and expected results of the activity.

Pursuant to 2 CFR 700.13, it is USAID policy not to award profit under assistance instruments such as grant awards. However, all reasonable, allocable, and allowable expenses, both direct and indirect, which are related to the grant program and are in accordance with applicable cost standards (2 CFR 200 Subpart E for all US-based and for non-US based non-profit organizations, and the Federal Acquisition Regulation Part 31 for for-profit organizations), may be paid under the grant. For non-US organizations, the Standard Provisions for Non-US Nongovernmental Recipients will apply. See Annex 1 for Standard Provisions.

The Program is pleased to share a Request for Applications (RFA) to Georgian private universities that offer Journalism degree programs. The Program anticipates granting one or more awards to a university or universities with **the ceiling of GEL 100,000.00 per each grant**. Potential applicants should be Georgian private universities offering Journalism degree programs.

The duration of DAI support may not exceed ten (10) months. DAI, as primary implementer of the USAID National Governance Program, reserves the right to fund any or none of the applications submitted.

For the purposes of this program, this RFA is being issued and consists of this cover letter and the following:

- Section A** – Program Description
- Section B** – Grant Application Instructions
- Section C** – Special Grant Requirements
- Section D** – Selection Process

Annex 1: Mandatory Standard Provisions
Annex 2: Certifications, Assurances, other statements of the recipient
Annex 3: Application Form
Annex 4: Workplan
Annex 5: Budget
Annex 6A and Annex 6B: CV Form and EBD Sheet
Annex 7: Financial Capability Questionnaire
Annex 8: Instructions for Obtaining a Unique Entity ID (SAM)
Annex 9: Self Certification for Exemption from Unique Entity ID (SAM) Requirement
Annex 10: Application Checklist
Annex 11: USAID National Governance Program Overview with Results
Annex 12: Research Paper and Open Data Program

Applications must be received no later than **October 16, 2024**, via email to GEGovProgGrantsSubmissions@dai.com indicating in the subject line: **"RFA 007 - 3.3.03a [organization name]."** Applications and modifications thereof shall be submitted in pdf (preferred) or other electronic format to the Program grant staff at GEGovProgGrantsSubmissions@dai.com

Award will be made to the responsible applicant(s) whose application(s) offers the best value.

Issuance of this RFA does not constitute an award commitment on the part of DAI, nor does it commit DAI to pay for costs incurred in the preparation and submission of an application. Further, DAI reserves the right to reject any or all applications received. Applications are submitted at the risk of the applicant. All preparation and submission costs are at the applicant's expense.

Any questions concerning this RFA should be submitted in writing not later than **September 24, 2024**, at GEGovProgGrantsQuestions@dai.com. The responses to the questions will be provided before the closing date of the RFA.

To make information of this RFA accessible to all interested applicants, the Program plans to arrange the **online Question and Answer (Q&A) meeting on October 1, 2024, 14:00**. The online Q&A meeting will give eligible and interested applicants the chance to ask questions about the RFA process and receive guidance on how to apply. Interested applicants who want to attend this online meeting must confirm their attendance by sending the applicant's name, title, and organization via email to GEGovProgGrantsQuestions@dai.com.

Due to the expected volume of submissions, USAID National Governance Program team will only contact short-listed applicants within the three weeks after RFA closing date.

Thank you for your interest in the National Governance Program activities.

Sincerely,

National Governance Program Team

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Section A. Grant/Application Description

The USAID National Governance Program is issuing this Request for Application (RFA) to Georgian private universities that offer Journalism degree programs to better integrate data journalism into their existing curricula and course offerings.

Upon submission of the full application, an evaluation committee will conduct a pre-evaluation of applications criteria listed below in Section D. Following this pre-evaluation, the technical team will provide an additional round of comments/recommendations to candidates and may arrange an in-person meeting to provide feedback and discuss your approach and implementation. This meeting may be organized with other potential grantees to explore potential synergies. In parallel, our Finance and Grants team may request additional documentation, as part of a pre-award risk assessment, and/or seek clarifications on certain aspects of your cost proposal. After submission, the applications will be re-evaluated against the criteria in Section D, and a selection of them will be recommended to USAID for approval.

1. Program Background

The USAID National Governance Program (hereafter referred to as the Program), is a five-year contract (2022-2027) to increase government accountability and responsiveness to citizens by enhancing the effectiveness, transparency, and accountability of executive institutions of the Government of Georgia (GOG), the effectiveness and independence of the Parliament of Georgia (Parliament) and other independent oversight institutions, and empowering citizens to hold the government accountable.

The Program is working in partnership with the GOG to deliver citizen-responsive governance based on greater accountability, transparency, and institutional independence. It will strengthen accountability systems, procedures, and mechanisms within both governing and independent oversight institutions and enhance their ability to serve and communicate effectively with the public. This includes strengthening the “demand-side” of citizen responsive governance, supporting localization efforts, and empowering Georgian civil society and the private sector to demand accountability of Governance institutions.

To achieve this goal, the Program will:

- Increase effectiveness, transparency, and accountability of governing institutions.
- Increase effectiveness and independence of oversight institutions and
- Increase citizen demand for government accountability.

2. Activity Overview

Access to public open data, including budgetary information, empowers citizens, journalists, and watchdog organizations to more effectively evaluate the government programs and how tax dollars are allocated and spent. Numerous NGOs regularly conduct ad-hoc workshops and training sessions for CSOs and media on how to effectively use data, but these efforts often lack tangible results.

Since 2014, data journalism has become popular. In a 2022 survey (<https://datajournalism.com/survey/2022/>) of more than 1,800 journalists, most said they use data to

support narrative stories, with 41% working to discover the story hidden in the data. Most often, data journalists use open official government data from around the world (71%).

Under this RFA, the Program anticipates granting one or more awards to academic institutions, (Georgian private universities) to update or design curricula encompassing data collection, analysis, visualization, and ethical considerations when working with data into their degree programs. Moreover, academic institutions (Georgian private universities) are encouraged to integrate innovative approaches, notably practical experiential learning opportunities, derived from existing challenges and opportunities within the data journalism courses. The RFA also seeks to enable universities to integrate the use of real-world case studies, simulations, and guest lecture programs.

Potential Approaches. Areas of intervention may include, but are not limited to the following:

- Introduce different formats and designs for the data journalism course.
- Evaluate and, if necessary, make changes to other courses in the program, or to the program as a whole, to ensure that the necessary knowledge and skills are developed before starting the subject. This includes teaching research methods, digital literacy/basic statistics, searching information in open databases, and news reporting.
- Provide material resources to teach the data journalism course.
- Facilitate the lecturer's development of knowledge in data analysis and visualization to be ready to teach the course independently (or with a team of people with different expertise).
- Use the "teaching hospital" approach, where teaching takes place through practical learning, instead of the lecture-seminar format.
- Equip students with the necessary knowledge and skills to develop a portfolio of various data visual stories based on the course.

Outcome & Results

University Journalism Faculties across Georgia, Georgian private universities will have updated or newly created data journalism curricula that incorporate innovative, practical learning approaches. This will result in media graduates who are proficient in data journalism, capable of utilizing open data effectively, and equipped to enhance government transparency and accountability.

Expected Outcome and Results of Proposed Activities

Project Outcome:

- Establishment of a sustainable model for integrating data journalism into media education.
- Continuous development of faculty expertise in data journalism and innovative teaching methodologies.
- Enhanced transparency and accountability of government activities through evidence-based media reporting.

Potential Outputs:

- Development or revision of data journalism curriculum at awarded universities.
- Inclusion of real-world case studies, simulations, and guest lectures in the curriculum.
- Acquisition and deployment of necessary technical equipment and software for data journalism courses.
- Creation of student portfolios containing various data visual stories and projects.

Potential Output Indicators:

- Number of universities that have updated or created data journalism curricula.
- Number of new or revised courses incorporating practical experiential learning elements.
- Amount and type of new technical equipment and software procured.
- Number of data journalism courses equipped with new resources.
- Number of students enrolled in the new or updated data journalism courses.

Requirements of the Approach

Supported project approaches should include, but **not be limited to**, the following components:

- Facilitate the update of curricula to align with the newly established minimum standards outlined in the Research Paper and Open Data Program (see Annex 12). This involves revising existing course content, introducing new subjects, or learning modules, and reshaping teaching methodologies.
- Encourage the integration of innovative teaching methods and pedagogical approaches, particularly focusing on practical experiential learning opportunities. This could involve internships, simulations, case studies, exchanges, or other experiential learning opportunities and projects.
- Promote initiatives that enhance diversity, equity, inclusion, and accessibility within the programs. Encourage the development of inclusive policies, practices, and coursework that reflect these principles.
- Enable universities to integrate practical elements such as real-world case studies, simulations, and guest lecture programs. These elements can provide students with hands-on experiences and exposure to industry professionals and practitioners.

Key Reference Documents:

- Heravi, B. R. (2019). 3Ws of data journalism education: What, where and who? *Journalism Practice*, 13(3), 349–366. <https://doi.org/10.1080/17512786.2018.1463167>
- Nguyen D. (2016). Computer-assisted reporting and data journalism syllabuses. <https://github.com/dannguyen/journalism-syllabi>
- Martin, J. D. (2017). A census of statistics requirements at U.S. journalism programs and a model for a “Statistics for Journalism” course. *Journalism & Mass Communication Educator*, 72(4), 461–479. <https://doi.org/10.1177/1077695816679054>
- Research Paper and Open Data Program (see Annex 12).

Section B. Grant Application Instructions

1. Completion and submission of applications

Eligibility Requirements

All interested and qualified private Georgian universities, have a fair opportunity to express their interest in funding. Eligible applicants are **non-U.S. organizations legally registered in Georgia and compliant to all applicable regulations.**

Applications from individual citizens will not be reviewed. Grants to Public International Organizations (PIOs) and U.S. organizations are not allowed on the USAID National Governance Program.

All eligible applicants should have:

- A clear vision of project implementation and a focus on sustainable and long-term project results.
- Proven track-record of delivering projects within scope, time, budget, and quality, including experience cooperating with international donor organizations.
- An organized team that will implement the project.
- Ability to work within a specified timeframe.
- All necessary documents required for participation in the competition.

In addition, applicants should:

- Be legally recognized and registered. Submission of registration documents and statutes is required.
- Not affiliated with a political party nor engaged in any political activities.
- Not to be focused solely on religious activities.

Eligible applicants must not appear on the following exclusionary and security lists:

- The excluded parties list: System of Award Management (SAM) (www.sam.gov)
- Specially Designated Nations (SDN) and Blocked Persons List maintained by the U.S. Treasury for the office of Foreign Assets Control, sometimes referred to as the “OFAC List” (www.treasury.gov/resource-center/sanctions/SDNList/Pages/default.aspx) and
- United Nations Security designation list www.un.org/sc/committees/1267/aq_sanctions_list.shtml).

Application Submission Requirements

- Applications must be submitted only by email to GEGovProgGrantsSubmissions@dai.com
- Applications must include:
 - Completed Application Form (Annex 3)
 - Completed Project Workplan (Annex 4)
 - Projected Grant Budget and Budget Notes (Annex 5)
 - CVs of project team members (key personals only) (Annex 6A, 6B)
 - Completed Financial Capability Questionnaire and attachments (Annex 7)
 - Statement of liability (part of application form - Annex 3)

Deadlines

Applications must be received no later than **October 16, 2024**. Applications and modifications thereof shall be submitted in pdf (preferred) or other electronic format at GEGovProgGrantsSubmissions@dai.com

Late Applications

All applications received by the deadline will be reviewed for responsiveness and programmatic merit according to the specifications outlined in these guidelines and the application format. Section D addresses the evaluation procedures for the applications. Applications submitted late or incomplete run the risk of not being considered in the review process.

2. Preparation Instructions - Technical

Page Limitation: Applications should be specific, complete, presented concisely and should not exceed 20 pages (exclusive of annexes).

Applications submitted in response to this RFA must include the following information:

1. **Project Summary:** The applicant must provide a detailed description of the project, specifying its goal, outcomes, results, and activities.
2. **Project Approach and Implementation:** The applicant must provide accurate and detailed information on problem statement, technical approach, and summary implementation plan.
3. **Implementation Considerations**
 - a. **Gender and Social Inclusion (GESI):** The applicant should discuss any GESI considerations and challenges with respect to this evaluation, demonstrate how maximize inclusivity when gathering input and learning particularly from women and other vulnerable groups, and how the assessment and recommendations will support policies addressing gender inequalities and/or measures the impacts of governance reforms on women and other vulnerable groups.
 - b. **Monitoring, Evaluation and Learning (Results and Benchmarks):** The applicant should define, key project outputs and outcomes, benchmarks for monitoring implementation performance; how it will seek to capture prior learning and maximize opportunities for stakeholder learning in the future. It should identify challenges with retroactive evaluations, and mitigation steps as appropriate.
 - c. **Sustainability:** The applicant should describe how it intends to ensure this evaluation, and its recommendations will continue to provide value to the civil service bureau, public sector, and other stakeholders across the governance eco-system. It should identify challenges and mitigation steps as appropriate.
 - d. **Communication and Outreach and Visibility Plan:** The applicant should describe a plan for communication and public/stakeholder outreach to maximize the utility of this assessment moving forward.
4. **Project Activity Schedule and Timeline:** The applicant should present the workplan, outlining the steps and a timeline of the project implementation.
5. **Project Team:** The applicant should provide, as part of their application, detailed curriculum vitae that demonstrate the Key Personnel's ability to perform the duties outlined in the statement of work and in accordance with the evaluation factors found herein. DAI will evaluate the CV to determine the individual's knowledge, skills and abilities in the areas listed herein.
6. **Organizational Capability:** Each application shall include information that demonstrates the applicant's expertise and ability to meet or exceed the goals of this program.

7. **Past Performance:** Applicants must present evidence of their past experience and include descriptions of similar activities or projects. **These references should include three (3) clients' names and email addresses who will serve as references.**
8. **Budget:** All proposals must include a completed budget; see Section C for more details.
9. **Statement of liability:** Applicants must indicate the person representing the applicant organization and sign the statement of liability provided on the application form.

Other material: Applicants may also want to submit other material as attachments along with their applications such as letters of reference, newspaper clippings reporting on the organization's activities, brochures, or other promotional material. Support letters demonstrating partnerships and cooperation with local government are of particular interest. However, attachments should be limited to 5 pages, and they will not be returned to the applicants.

3. Preparation Instructions – Financial and Administrative Documentation

1. **Completed Budget.** All budget lines must be clearly linked to specific project activities. Although DAI will support organization staff and operating costs that are necessary for reaching project goals, applicants should direct their resources primarily to project implementation, rather than organization operating costs. The format for the budget is included in the RFA. See attached Annex 5 for the budget form. Supporting information shall be provided, as necessary, in sufficient detail to allow a complete analysis of each line-item cost.

Completed Financial Capability Questionnaire, which includes:

- a. **Audited Financial Reports:** Copy of the applicant's most recent financial report, which has been audited by a certified public accountant or other auditor satisfactory to DAI. If no recent audit, a "Balance Sheet" and "Income Statement" for the most current and previous fiscal year.
- b. **Incorporation Papers or Certificate of Registration and Statute.**
- c. **Organizational chart.**

Documentation that the applicant has the ability to comply with the award conditions, taking into account all existing and currently prospective commitments of the applicant. The applicant must demonstrate its ability to segregate funds obtained from the award of a capital grant from other activities of the organization. A separate bank account is required should a grant award be made. (Documentation may include certification from the applicant's bank or a summary of previous awards, including type of funding, value, client, etc.)

Documentation that the applicant has a satisfactory record of integrity and business ethics. (Documentation may include references from other donors or clients and a summary of previous awards, including type of funding, value, client, etc.)

Depending on size, type, and complexity of the grant, the following may also specifically be requested at this stage:

- if applicable - NICRA, or if no NICRA, the profit, and loss statements which include detail of the total costs of goods and services sold, by information of the applicant's customary indirect cost

allocation method, together with supporting computations of the basis for the indirect cost allocation method.

- cash flow, description of management structure, and/or oversight procedures, if available
- copy of applicant's accounting manual
- copy of applicant's operations manual
- copy of purchasing policies and description of the applicant's purchasing system (for large grantees)

Unique Entity ID (SAM) There is a mandatory requirement for the applicant to provide a Unique Entity ID (SAM) to DAI. Without a Unique Entity ID (SAM), DAI cannot deem an applicant to be "responsible" to conduct business with and therefore, DAI will not enter into an agreement with any such organization. The award of a grant resulting from this RFA is contingent upon the winner providing a Unique Entity ID (SAM) to DAI. Organizations who fail to provide a Unique Entity ID (SAM) will not receive an agreement and DAI will select an alternate awardee.

All U.S. and foreign organizations which receive a grant with a value of \$25,000 and above **are required** to obtain a Unique Entity ID (SAM) prior to signing of the agreement. Organizations are exempt from this requirement if the gross income received from all sources in the previous tax year was under \$300,000. DAI requires that grant applicants sign the self-certification statement if the applicant claims exemption for this reason.

For those required to obtain a Unique Entity ID (SAM), see Annex 8- Instructions for Obtaining a Unique Entity ID (SAM)- DAI'S Vendors, Subcontractors and Grantees.

For those not required to obtain a Unique Entity ID (SAM), see Annex 9- Self Certification for Exemption from Unique Entity ID (SAM) Requirement.

Section C. Special Grant Requirements

The applicant shall bear in mind the following special requirements for any grants awarded in response to this RFA:

Separate Account: A separate account must be established to house all funds provided under the grant, as well as all interest income, depending on the grant type.

Permitted Uses of Program Income: The Grantee will inform DAI of any program income generated under the grant and agrees to follow USAID's disposition requirements for such program income, which is in accordance with 2 CFR 200.307. Program income earned under this agreement shall be applied and used in the following descending order:

1. Added to funds committed by USAID and the recipient to the project or program and used to further eligible project or program objectives.
2. Used to finance the non-Federal share of the project or program; and
3. Deducted from the total project or program allowable cost in determining the net allowable costs on which the federal share of costs is based.

If the terms and conditions of the award do not specify how program income is to be used, then number 2) shall apply automatically. Grantees who are commercial organizations may not apply Option 1) to their program income.

Use of Funds: Funds provided under any grant awarded shall be used exclusively to grant objectives. Diversion of grant funds to other uses will result in cancellation of award and retrieval of funds disbursed to the grant recipient.

Reporting Procedures: A description of reporting requirements will be included in the Grant Agreements. The types of reporting required, along with the schedule of reporting, will depend on the grant type and project duration. Reporting forms will be provided to grant recipients. Types of reporting will include the following:

- **Program reports** to be submitted during project implementation according to a schedule determined by DAI. These reports should be submitted in English and should include a description of project activities and progress towards meeting the project outcomes and results; problems in project implementation; actions taken to overcome them; and plans on how the next phase of the project will be implemented.
- **The final program report** will describe the projects' activities, outputs, outcomes, and results; how they were achieved, and problems and solutions during implementation. The program will include a summary of the qualitative and quantitative evidence collected to demonstrate program achievements and seek to highlight successful examples of participant achievement. The report will also include lessons learned, specifically highlighting useful knowledge/insight gained during the activity implementation that can be set as 'the best way of implementing a similar activity'. If you were to do this activity all over again, what would you do differently next time or what would you do the same? The report should also include recommendations to the USAID National Governance Program for follow-on activities that may best contribute to the program objectives and results in the Program's description. This final program report should be in English and presented in a manner suitable for presentation to the public.

- **Financial reports** will be submitted to DAI according to a schedule described in the grant agreements. Types of financial reports, as well as the schedule of reporting, will depend on the type of grant, length of project, and amount of grant funding. Financial reports will be required in order to receive grant installments. These reports will describe the amount of grant funds spent during the previous period, total amount spent to date, and amount remaining in each budget line item. In addition, all grant recipients are required to submit a detailed Final Financial Report.

Issuance of the final installment of grant funds is contingent upon DAI's receipt and acceptance of Final Financial and Final Program Reports.

Project Monitoring: DAI staff will monitor projects in terms of both programmatic and financial aspects. Grant recipients will be expected to facilitate monitoring by making relevant information available to DAI staff.

Restrictions: The Grant Funds provided under the terms of this Agreement shall not be used to finance any of the following:

1. Goods or services which are to be used primarily to meet military requirements or to support police or other law enforcement activities.
2. Surveillance equipment.
3. Equipment, research and/or services related to involuntary sterilization or the performance of abortion as a method of family planning,
4. Gambling equipment, supplies for gambling facilities or any hotels, casinos, or accommodations in which gambling facilities are or are planned to be located,
5. Activities which significantly degrade national parks or similar protected areas or introduce exotic plants or animals into such areas, or
6. Establishment or development of any export processing zone or designated area where the labor, environmental, tax, tariff, and/or safety laws of the country in which such activity takes place would not apply.
7. Pharmaceuticals,
8. Pesticides,
9. Logging equipment,
10. Luxury goods (including alcoholic beverages and jewelry),
11. Establishing or expanding any enterprise that will export raw materials that are likely to be in surplus in world markets at the time such production becomes effective and that are likely to cause substantial injury to U.S. producers,
12. Activities which would result in the loss of forest lands due to livestock rearing, road construction or maintenance, colonization of forest lands or construction of dams or other water control structures,
13. Activities which are likely to have a significant adverse effect on the environment, including any of the following (to the extent such activities are likely to have a significant adverse impact on the environment):
 - i.) Activities which may lead to degrading the quality or renewability of natural resources,
 - ii.) Activities which may lead to degrading the presence or health of threatened ecosystems or biodiversity.
 - iii.) Activities which may lead to degrading long-term viability of agricultural or forestry production (including through use of pesticides).
 - iv.) Activities which may lead to degrading community and social systems, including potable water supply, land administration, community health and well-being or social harmony.

14. Activities which are likely to involve the loss of jobs in the United States due to the relocation or expansion outside of the United States of an enterprise located in the United States, or
15. Activities which the Grantee is aware are reasonably likely to contribute to the violation of internationally or locally recognized rights of workers,
16. Activities to support the production of agricultural commodities for export from Malawi when such commodities would directly compete with exports of similar United States agricultural commodities to third countries and have a significant impact on United States exporters.

Section D. Selection Process

After the deadline for submitting applications, a review panel will convene. Throughout the evaluation process, DAI shall take steps to ensure that members of the review panel do not have any conflicts of interest or the appearance of such with regard to the organizations whose applicants are under review. An individual shall be considered to have the appearance of a conflict of interest if that person, or that person's spouse, partner, child, close friend or relative works for or is negotiating to work for or has a financial interest (including being an unpaid member of a Board of Directors) in any organization that submitted an application currently under the panel's review. Members of the panel shall neither solicit nor accept gratuities, favors, or anything of monetary value from parties to the awards.

All applications that meet the application requirements will be reviewed by the review panel. Verification of the application submission requirements will be conducted at the National Governance Program Headquarters by the grants team. If suitable applications are received, one award will be made since review panel meeting provided that the awardee furnish DAI with all the required documentation as itemized in Section B of this RFA.

The applications will be evaluated according to the evaluation criteria set forth below. To the extent necessary (if the award is not made based on initial applications), negotiations may be conducted with each applicant whose application, after discussion and negotiation, has a reasonable chance of being selected for the award. **The award will be given to the applicant responsible whose application offers the best value.**

Awards will be made based on the ranking of applications by the review panel according to the evaluation criteria and scoring system identified below:

Technical Merit	50 points	<ul style="list-style-type: none">• Relevance to program goals• Sustainability of project results• Anticipated impact on the beneficiaries
Budget Feasibility and Cost Effectiveness	30 points	<ul style="list-style-type: none">• Are costs reasonable, allowable, and allocable in terms of expected results?
Past Performance and Organizational Capacity	20 points	<ul style="list-style-type: none">• Past performance in similar projects• Organization's human resources, including structure, staff skills and expertise to the proposed project; does it support the achievement of its goals?

The application should pass the minimum required threshold of 70 points.

Applications scored below this threshold will not be accepted for the next step of the process.

DAI and USAID reserve the right to fund any or none of the applications received.

Signing of Grant Agreements

Upon USAID concurrence of the applicant, a Grant Agreement will be prepared. After DAI and the successful applicant have signed the Grant Agreement, DAI will provide training on financial management and reporting on grant funds. All reporting and contractual obligations will be explained to the grant recipients. Before receiving the first grant installment, ***all grant recipients must open a separate bank account*** as this is the only means by which grant funds will be transferred from DAI to the grant recipient.